West Devon Scouts Policy for Training Funds
West Devon Scouts recognise the importance of having leaders who are trained and able to offer a wide range of Scouting opportunities. Therefore, West Devon Scouts will support any Leader / Section Assistant / Explorer Scout with funding for any relevant course as long as it will prove to be for the benefit of Scouting within the District (for example, you would be willing to support adventurous activities organised at the District Camp). Examples of relevant courses that lead to a Scout permit are archery, hillwalking, climbing, kayaking instructor (there are many other relevant courses). Before applying to West Devon Scouts for funding you will need to gain the approval of your Group Scout Leader (or Line Manager).

Courses costing up to and including £750:
West Devon Scouts will grant funds of one third of the cost, subject to the availability of funds.

Courses costing in excess of £750:
West Devon Scouts will grant up to £250, subject to the availability of funds.

Failure to attend or complete the course:
If either occurs then the full amount of the grant becomes immediately repayable to the District.

Failure to pass the test / exam at the end of the course:
West Devon Scouts will not grant funds for any 'retakes', nor will they grant funds to the same individual within 12 months to re-sit the same course.

How to apply for a West Devon Scouts Training Grant:
Application for funding should be made at the earliest opportunity and at least three months before the commencement of the course. If you are unable to provide three months notice, please explain the reasons on your application form. Simply complete the West Devon Scouts Training Grant Application form (Appendix A) and send it to the District Finance Committee via **wdpermitfund@devonscouts.org.uk**
Please ensure that you include details of the course, confirmation of the cost and the dates, as well as your Scout Group bank account name, sort code and account number.

Payment of Grant:
This will be made by bank transfer into your Scout Group account upon receipt of proof of attending the course.

If your application is successful, you agree to the following terms and conditions:

- The grant awarded can only be used for the purpose applied for and can only be used by the named person on the application form
- If there are any changes of circumstances you must inform the District Finance Committee
- If the training event costs less than expected, any underspend must be returned to West Devon Scouts
- Following receipt of an award you must complete and submit a funding report within 6 months which will inform the West Devon Scouts Executive Committee about how the grant was spent and the difference it made (see Appendix B).

Details of other grants available from Scouts UK Headquarters are listed in Appendix C.

Appendix A: Application Form (to be submitted at least one month before training)

Your name:

Your membership number:

Contact phone number:

Email address:

Group:

Purpose of funding you are applying for, including details of the training course, training provider and all costs involved:

Please outline the potential benefit the grant will have and the impact it may have on Scouting in West Devon:

How many young people might benefit from your training?

Additional information (if you would like to add any):

Bank account details for your Scout Group

- Name of account:
- Sort code:
- Account number:

Date of application:

Please tick here ____ to confirm that you have discussed this application with your GSL/line manager.

Appendix B: Report Form (to be returned within 6 months of grant being awarded)

Your name:

Your membership number:

Contact phone number:

Email address:

Group:

Purpose of funding you applied for:

Please outline the benefit the grant had and the impact it will have (or has had) on Scouting in West Devon:

How many young people might benefit from your training?

Additional information (if you would like to add any):

Appendix C: Grants from UK Headquarters

(https://www.scouts.org.uk/volunteers/running-things-locally/grants-and-funds-for-your-local-group/grants-from-ukhq/)

Funding for specific areas

- Funding for training
- Funding to support 18-25 year old's gaining Activity Permits
- Funding to support members in financial hardship to take part in international events (non UK Contingent events)
- Funding to support members in financial hardship to take part in UK Contingent events
- Funding to support RN Sea Scouting
- Funding to support non-RN Sea Scouting
- Funding to support Offshore sailing projects
- Funding to support additional needs
- Funding to support Air Scouting
- Funding for Gallantry/Meritorious Conduct Awards
- Funding to support members in financial hardship to take part in international events

General notes about UK HQ Grants

- The majority of grants are provided on a matched funding basis (i.e. the recipient must usually make a financial contribution alongside the awarded grant).
- Applications for activity which has already taken place are never accepted. All applications must be received a minimum of four weeks prior to the event or need, three months for International events.
- Some limits/restrictions are determined by external funders. Others are set by the Scout Grants Committee to ensure the process is fair and that funds do not run out.
- Grants must be paid into charity bank accounts and not individuals.
- Applicants, if eligible, can apply for one grant from each fund per year. Additional applications for the same fund will not be accepted within one year.

We require information and evidence relating to applicant accounts in most cases. We will not fund groups/units etc who are in a position to support themselves. Please read the Scouts Grant Committee reserves policy for full details.