

HARDSHIP POLICY GUIDANCE

Adopted 19 July 2018 and last reviewed October 2019

This guidance has been prepared to help local groups set up and administer a hardship fund to support local members who are finding it difficult to afford Scouting activities and events. West Devon Scouts do not fund or administer these schemes. They are run by local groups. However, to ensure applications for hardship funding are dealt with fairly and consistently across West Devon, local groups are encouraged to adopt a hardship policy based on this guidance. Note that grants are also available through the Scout Association. Up-to-date links will be provided on our website at westdevonscouts.org.uk.

INTRODUCTION

In certain circumstances local members may be unable to meet the full cost of Scouting activities and events but their participation would be deserving and of benefit to the young person or adult member. Local groups are encouraged to provide hardship funding in such cases.

IMPLEMENTATION

Local groups will need to decide how their hardship policy will be administered. We recommend you use the flowchart on page 2 of this guidance note. Financial constraints will, of course, need to be taken into account, but the primary consideration should always be the needs of the young person or adult member.

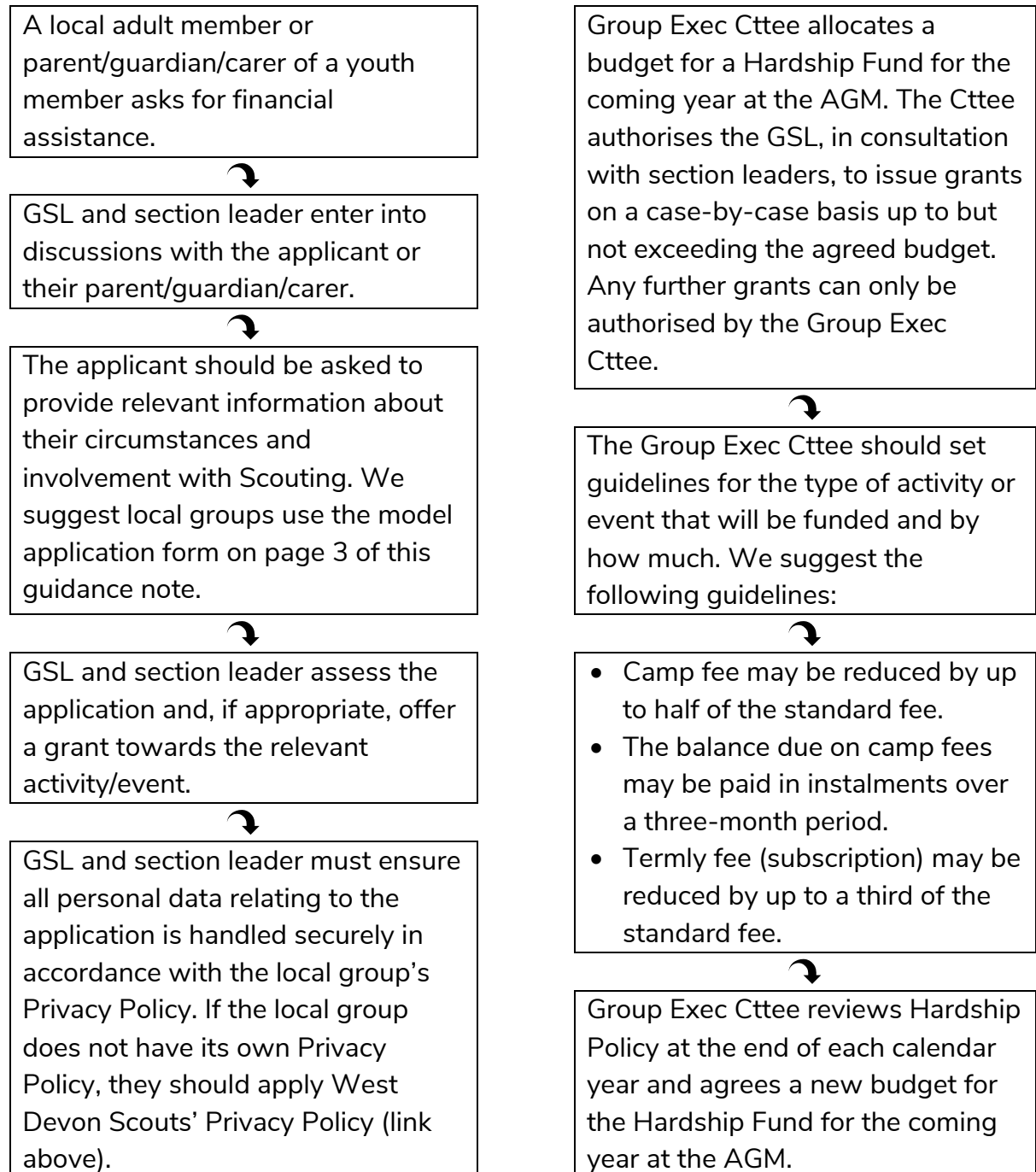
CONFIDENTIALITY AND DATA PROTECTION

The information we obtain about individual hardship cases is likely to be highly personal and should normally be treated in strict confidence. This is controlled by the General Data Protection Regulations (GDPR). West Devon Scouts have adopted a general Privacy Policy, which local groups should apply to all data they collect if they do not have their own Privacy Policy:

westdevonscouts.org.uk/privacy-policy

HARDSHIP POLICY FLOWCHART

Recommended steps for administering a local hardship policy



HARDSHIP FUND APPLICATION

By completing this form you give consent for us to collect, store and process your personal data in accordance with our Privacy Policy, which can be found at westdevonscouts.org.uk/privacy-policy.

ABOUT THE APPLICANT

Applicant's Name: <small>Name of young person or adult member</small>	
Name of parent/guardian/carer: <small>If under 18</small>	
District/Unit/Group: <small>Name of your Scout District, Unit or Group</small>	
Section: <small>Beavers/Cubs/Scouts/Explorers/Network</small>	
Date joined Scouting: <small>Tell us approximately how long you have been in Scouting</small>	

HOW CAN WE HELP?

Tick the box

I need help with termly fees: <small>(Subscription)</small>	
I need help with a camp <small>Date of camp: _____ Location: _____</small>	
Other: <small>Please provide details</small>	

APPLICANT'S PERSONAL CIRCUMSTANCES

This information helps us assess your needs. Leaders may ask to see supporting documentation.

Please tick the box if you are on:			
Employment Support		Job Seeker's Allowance	
Income Support		Working Tax Credit	
Child Tax Credit		Free School Meals	
Other/comments			